

**CABINET
Monday, 4th February, 2008**

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: Gary Woodhall (Democratic Services Officer)
Email: gwoodhall@eppingforestdc.gov.uk Tel:01992-564470

Members:

Councillors Mrs D Collins (Leader and Leaders Portfolio Holder) (Chairman), C Whitbread (Vice-Chairman), M Cohen, A Green, Mrs A Grigg, Mrs M Sartin, D Stallan and Ms S Stavrou

**PLEASE NOTE THE START TIME OF THE MEETING
THE COUNCIL HAS AGREED REVISED PROCEDURES FOR THE OPERATION OF
CABINET MEETINGS. BUSINESS NOT CONCLUDED BY 10.00 P.M. WILL, AT THE
DISCRETION OF THE CHAIRMAN, STAND REFERRED TO THE NEXT MEETING OR
WILL BE VOTED UPON WITHOUT DEBATE**

1. WEBCASTING INTRODUCTION

- (a) This meeting is to be webcast;
- (b) Members are reminded of the need to activate their microphones before speaking; and
- (c) the Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the Internet and will be capable of subsequent repeated viewing, with copies of the recording being made available for those that request it.

By being present at this meeting, it is likely that the recording cameras will capture your image and this will result in your image becoming part of the broadcast.

You should be aware that this may infringe your human and data protection rights. If you have any concerns then please speak to the Webcasting Officer.

Please could I also remind Members to activate their microphones before speaking.”

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

4. MINUTES

To confirm the minutes of the last meeting of the Cabinet held on 17 December 2007 (previously circulated).

5. ANY OTHER BUSINESS

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

6. REPORTS OF PORTFOLIO HOLDERS

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

7. OVERVIEW AND SCRUTINY

To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

8. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 28 JANUARY 2008

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 28 January 2008 and the recommendations therein (Report to follow).

9. CORPORATE RESTRUCTURE (Pages 7 - 128)

(Finance, Performance Management and Corporate Support Services) To consider the attached report (C/109/2007-08).

10. CORPORATE RESTRUCTURE - ACCOMMODATION WORKS (Pages 129 - 130)

(Finance, Performance Management & Corporate Support Services Portfolio Holder) To consider the attached report (C/103/2007-08).

11. INTERNAL AUDIT - PROPOSED WAIVER OF CONTRACT STANDING ORDERS (Pages 131 - 132)

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/096/2007-08).

12. TELECOMMUNICATIONS MAST - HONEY LANE, WALTHAM ABBEY (Pages 133 - 136)

(Planning & Economic Development Portfolio Holder) To consider the restricted report (C/107/2007-08).

13. CHANGE OF STATUS - COTTIS LANE SHORT STAY AND BAKERS LANE LONG STAY CAR PARKS (Pages 137 - 138)

(Civil Engineering & Maintenance Portfolio Holder) To consider the attached report (C/097/2007-08).

14. PARKING CONCESSIONS FOR KEY PUBLIC HEALTH SERVICE PROVIDERS (Pages 139 - 142)

(Civil Engineering & Maintenance Portfolio Holder) To consider the attached report (C/098/2007-08).

15. GRANT AID 2007-08 - WALTHAM ABBEY COMMUNITY ASSOCIATION (Pages 143 - 146)

(Leader of the Council) To consider the attached report (C/099/2007-08).

16. CALENDAR OF COUNCIL MEETINGS 2008-09 (Pages 147 - 150)

(Finance, Performance Management & Corporate Support Services Portfolio Holder) To consider the attached report (C/100/2007-08).

17. POSSIBLE PURCHASE - BUCKHURST HILL AMBULANCE STATION, KNIGHTON LANE (Pages 151 - 154)

(Finance, Performance Management & Corporate Support Services Portfolio Holder) To consider the attached report (C/101/2007-08).

18. LICENSING ACT 2003 - STATEMENT OF LICENSING POLICY (TRIENNIAL REVIEW) (Pages 155 - 168)

(Environmental Protection Portfolio Holder) To consider the attached report (C/102/2007-08).

19. WORK PLACEMENTS - PERMANENT SUPERNUMARY POST (Pages 169 - 172)

(Finance, Performance Management & Corporate Support Services Portfolio Holder) To consider the attached report (C/104/2007-08).

20. CORPORATE INITIATIVE 2008-09 - SAFER, CLEANER AND GREENER (Pages 173 - 182)

(Leader of the Council) To consider the attached report (C/105/2007-08).

21. CIVIC OFFICES - TOWER PASSENGER LIFT (Pages 183 - 184)

(Finance, Performance Management & Corporate Support Services Portfolio Holder)
To consider the attached report (C/106/2007-08).

22. COUNCIL BUDGETS 2008/09 (Pages 185 - 192)

(Finance, Performance Management & Corporate Support Services Portfolio Holder)
To consider the attached report (C/108/2007-08).

23. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Paragraph Number	Information
24	Employer's Liability Claim – Asbestos	1	

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Confidential Items Commencement: Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and

- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

24. EMPLOYER'S LIABILITY CLAIM - ASBESTOS

(Finance, Performance Management and Corporate Support Services Portfolio Holder) Restricted report to follow.